## CASUAL FACILITY HIRE TERMS AND CONDITIONS

Bookings:	• All hirers must have read and accepted this 'Casual Facility Hire Terms and Conditions'.
	Sub-letting of bookings will not be permitted.
	• The YMCA reserves the right to reject or alter any bookings in order to maximise the goals
	and objectives of the organisation. Bookings must not exceed Closing time (Facility Bookings:
	Mon – Fri 10:00pm, Sat & Sun 8:00pm, Pool Bookings: Mon – Sun 8pm) - (including cleaning).
	• All payment is to be made in full prior to the commencement of the booking, unless stated
Payment:	otherwise. Payment can be made at the time of booking or prior to the commencement of the
	booking on the day. No payment is to be made at the conclusion of a booking. An invoice will
	not be raised for bookings less than \$200.00.
	• All user groups must nominate a 'person-in-charge' who is the main point of contact and
	responsible for their groups booking in terms of participant behaviour and payment of their
	• A YMCA staff member will supervise and liaise with the 'person-in-charge' during the 'hire
Supervision:	period'.
	<ul> <li>A ratio of 1 person in charge to 100 patrons applies. Any amount between 100-200 patrons</li> </ul>
	will require a second person in charge with a cost to the facility hirer.
	<ul> <li>If the hirer has been found having more than the amount told, patrons will be asked to leave the premises. If this does not be reality hire will be forfaited and every and will be</li> </ul>
	the premises. If this does not happen, the facility hire will be forfeited and everyone will be
	<ul> <li>asked to leave the premises.</li> <li>The facility must be maintained in a safe condition at all times.</li> </ul>
	All pool activities will be supervised by YMCA LIFEGUARDS within 1:50 supervised ratio.
	<ul> <li>Set up &amp; pack down must be included in the 'hire period'.</li> <li>Fees include the use of tables and chairs.</li> </ul>
Set up & pack down:	
	<ul> <li>Please indicate when making your booking how you would like the tables and chairs set up. This must be communicated prior to the booking beginning.</li> </ul>
	<ul> <li>Hirers must provide the YMCA with a copy of a certificate of currency or cover note on the above public liability policy of insurance.</li> </ul>
	<ul> <li>All hires that are registered as a business/organisation that has an ABN must maintain a public liability policy of insurance for the amount of not less than \$5 million for each and every</li> </ul>
Insurance and	occurrence, unlimited during the 'hire period'.
liability:	• The Hirer must indemnify the Principal from and against all actions, claims, penalties,
	demands, costs, expenses or damages in any way related to any act or omission of the YMCA
	or of any person acting on the YMCA's behalf in respect to the use of services and facilities of
	the Centre.
	• All functions must finish prior to close (Facility Bookings: Mon – Fri 10:00pm, Sat & Sun
	8:00pm, Pool Bookings: Mon – Sun 8pm). Clean up time must not extend past your 'hire
	period'.
	When leaving the Centre please respect our neighbours and leave quietly.
	Food and drink will not be permitted in the Stadium.
	• Use of sports equipment, other than goals or rings is not included in stadium hire.
	<ul> <li>Groups must provide their own balls, racquets, bats etc.</li> </ul>
	Smoking is not permitted at any YMCA facility.
	• Alcohol is not be permitted at the venue. There will be a 0% Alcohol tolerance. Any persons
	found in possession of alcohol will be asked to leave the premises.
Expectations of	• Equipment must be maintained in good condition. Replacement of equipment damaged
behaviour:	through misuse will be the responsibility of the hirer.
	• There is no public WiFi access at the centre. If you require use of internet during your booking
	we recommend bringing in a portable modem as access to the Carlton Baths internet will not
	be granted under any circumstances.
	• The facility encourages access to all groups. Any individual or group, which through their behaviour limits the enjoyment of other users, will be asked to leave the facility.
	<ul> <li>Animals (with the exception of registered guide dogs) may not enter the facility.</li> <li>Children UNDER the age of 12 years must be actively supervised by a person 17 years</li> </ul>
	or older.





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## CASUAL FACILITY HIRE TERMS AND CONDITIONS

	• The User must comply with the Centre's child supervision policy, which requires adequate supervision of children by an adult at all times, particularly in relation to watch around water
	requirements.
	<ul> <li>All Staff involved in your program are required to hold a current Working With Children Check.</li> </ul>
	<ul> <li>All User groups must nominate a <i>Person in Charge</i> (PIC) at all times of usage. The PIC should be aware of the YMCA's expectations of behaviour, health and safety, and emergency procedures.</li> </ul>
	<ul> <li>The PIC will be responsible for ensuring that the activity area is kept safe and that the activity is conducted in a safe manner at all times.</li> </ul>
	<ul> <li>The PIC will be responsible for ensuring the compliance of any legislation with regards to conducting children's sporting activities or clinics, including but not limited to, sign</li> </ul>
	in and sign out procedures and Working with Children Checks.
	I, the undersigned, approve of the above application of behalf of the hirer, and in doing so agree that
	the YMCA and it's officers, leaders, staff and agents shall be released from, and not incur, any
	responsibility or liability whatsoever for any accidents or injuries, or for any damage to or loss of property
Disclaimer:	to the hirer or persons associated with the hirer. I further authorize you to obtain medical, and/or
	ambulance assistance in the case of an accident or emergency involving the hirer or persons associated
	with the hirer and I agree that the hirer or persons associated with the hirer will bear all costs thereby
	incurred.

